



## **VENDOR REGISTRATION FORM**

Summer - 2020

- The Market will be held at the **Parlor City Plaza** (Plaza by the Courthouse) on **Saturday mornings from 9:00 a.m. to 1:00 p.m.** The 2020 market will run from May 2<sup>nd</sup> until September 19<sup>th</sup>.
- **There will be a \$5 Space Reservation Fee Per Week (per 10 foot space).**

**The following categories of items are permitted for sale at the Bluffton Parlor City Market:**

1. Fruits, vegetables, plants, herbs, preserves, baked goods, crafts, lotions, soaps, boutique items, and homemade or artisan items. Food items must adhere to health regulations. Vendors are highly encouraged to post where produce comes from.
2. Direct sellers are welcome to participate in the market.
3. Fresh Eggs: **(Egg sales require a license from the Indiana State Egg Board.)**

***\*\*Please note: garage sale items are not permitted at the Bluffton Parlor City Market.\*\****

Each vendor will be issued a space permit upon registration for each month, and this permit must be displayed at the booth. The Vendor must also display legible price markers for goods offered for sale. The Bluffton Parlor City Market Committee reserves the right to verify that the rules are followed and to reject any item the vendor has for sale if it does not fit within the guidelines. For violation of Bluffton Parlor City Market rules, enforcement will include: Warning for the first offense, two-week suspension for the second offense, and cancellation of space reservation upon third violation.

In order to keep our Bluffton Parlor City Market area clean and safe, each vendor is responsible for keeping their space clean and carrying their trash out each day they are at the market.

If you are interested in participating in this year's Bluffton Parlor City Market – contact:

**Erin Prible – Bluffton Parlor City Market Coordinator**

**Phone: 260-824-0510 Email: [eprible@wellscoc.com](mailto:eprible@wellscoc.com)**

**Address: Bluffton NOW!  
211 Water Street, Bluffton IN 46714**

**BLUFFTON PARLOR CITY MARKET**  
**2020 –Contract**

I (we), the undersigned, have read and agree to comply with the Bluffton Parlor City Market guidelines; and take personal responsibility for compliance with any local or state regulations regarding the sale of goods at the Market.

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Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Address \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Email \_\_\_\_\_ Phone# \_\_\_\_\_ Farm Name \_\_\_\_\_

**2020 Application/Space Fee: \$5 per week/Space**

I/We plan to be at the market in the following months on Saturday:

<input type="checkbox"/> May 2 <sup>nd</sup>	<input type="checkbox"/> May 9 <sup>th</sup>	<input type="checkbox"/> May 16 <sup>th</sup>	<input type="checkbox"/> May 23 <sup>rd</sup>	<input type="checkbox"/> May 30 <sup>th</sup>	= \$ _____
<input type="checkbox"/> June 6 <sup>th</sup>	<input type="checkbox"/> June 13 <sup>th</sup>	<input type="checkbox"/> June 20 <sup>th</sup>	<input type="checkbox"/> June 27 <sup>th</sup>		= \$ _____
<input type="checkbox"/> July 11 <sup>th</sup>	<input type="checkbox"/> July 18 <sup>th</sup>	<input type="checkbox"/> July 25 <sup>th</sup>			= \$ _____
<input type="checkbox"/> August 1 <sup>st</sup>	<input type="checkbox"/> Aug. 8 <sup>th</sup>	<input type="checkbox"/> Aug. 15 <sup>th</sup>	<input type="checkbox"/> Aug. 22 <sup>nd</sup>	<input type="checkbox"/> Aug. 29 <sup>th</sup>	= \$ _____
<input type="checkbox"/> Sept. 5 <sup>th</sup>	<input type="checkbox"/> Sept. 12 <sup>th</sup>	<input type="checkbox"/> Sept. 19 <sup>th</sup>			= \$ _____

**TOTAL: \$ \_\_\_\_\_**

**\*\*PLEASE NOTE: Vendors who pay by the month or all at once will receive the option to pick their desired space. Otherwise, spaces are on a first-come, first-serve basis.\*\***

Each space is a 10'x10' area.

I/We will need a total of # \_\_\_\_\_ spaces.

Tent Accommodations: ☐ I will be using a tent ☐ I will not be using tent

I/We plan to sell the following at the market: \_\_\_\_\_

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Make Checks payable to: **Bluffton NOW!**

Mail to: **Erin Prible**  
**Bluffton NOW!**  
**211 Water Street**  
**Bluffton, IN 46714**

## Bluffton Parlor City Market

### RELEASE AGREEMENT

In consideration for the privilege of renting a booth and/or being allowed to participate in the Bluffton Parlor City Market, I, the undersigned (on my behalf and on the behalf of the organization for which I am executing the Waiver) hereby waive, release and discharge from any and all claims or liabilities for death, personal injury, property damage, theft or damage of any kind, whether or not attributable to the negligence of the City of Bluffton, the Mayor of Bluffton, the Common Council of the City of Bluffton, County Commissioners, members of Bluffton NOW! or Wells County Revitalization, the Bluffton Board of Public Works and Safety, the Wells County Chamber of Commerce, Purdue University, The Wells County Cooperative Extension Service, and any agents, volunteers, successors, assigns or employees of any of the foregoing which may arise by me or my organization in any way related to participation in the Bluffton Parlor City Market.

I hereby agree not to sue any of the persons or entities mentioned above for any of the claims or liabilities that I have waived, released or discharged herein.

A standard fee has been paid to Bluffton NOW!, but this Release and Indemnification Agreement is given as a material inducement to Bluffton NOW! to enter into the rental agreement and is an essential integral component of said Agreement.

I hereby affirm that I am eighteen (18) Years of age or older, that I have read this document and understand its contents and that I have authority to sign it on behalf of the following organization.

Date:\_\_\_\_\_ Organization\_\_\_\_\_

Signature\_\_\_\_\_

Printed Name\_\_\_\_\_

**Note: Each vendor is responsible for their own legal sales and operation regarding any licenses or permits that may be required by law. All vendors must comply with the standards set by the Wells County Health Department.**